

Minutes – Wheaton LAC – December 18, 2024

Attendees: Yesvy Gustasp, Eric Wallace, Andrew Rein, Carolyn Teich, Carol Bender, Barbara Freidman, Library Board Liaison: Grace Manubay

Minutes taken by Regional Manager, Dianne Whitaker

Membership Report: Two members have not attended in Fall 2023. We have a member of the community interested in membership. Welcome Eric Wallace.

Regional Manager’s Report to the Wheaton LAC

December 2023

Facilities:

The workorder the Plexiglass protection guards has been completed. A special contract request was expedited and the contractor repaired the protection guards in the children’s picture book area.

The multi-purpose meeting room door has received a final measurement and a new door is expected to be installed by the end of December.

Multiple window shades are need repair or replacement. There are two outstanding work orders for these items to be repaired.

The management team is working with the Assistant Director of Facilities and the property manager to add whiteboard wall cleaning to the cleaner’s daily tasks.

Collections:

Children’s and Adult staff are working on completing assigned weeding reports. Wheaton is in a very good position and one of the better branches for collection maintenance.

Staff Displays for December include the following: Holiday stories, entertaining and crafts (Hanukah, Christmas, Solstice and Kwanza), How to Write a Business Plan, and books by authors with December birthdays.

Programs:

A special children’s program by Blue Sky Puppet Theater was held on Sunday, December 17, 2023. Over 160 persons attended the event. The Wheaton children’s staff are continuing to host regular early literacy programs include Wednesday morning Family story-times, Friday morning Baby story-time, and monthly Spanish-English Bilingual story-time. Bi-weekly Read to a Dog and Monthly Crafternoons are also being held held for elementary age children.

Adult Programs: There are currently three Conversations ongoing, a monthly Adult Book club, a weekly yoga class and regular technology help. In addition, there was a local author talk on December 3, 2023.

Teen programs: Monthly TAB (Teen Advisory Board) meetings are being held. Ms. Leila Cabib is again teaching a winter break art class.

Staffing: Wheaton has welcomed three new circulation assistants this month. There is still a children's librarian I part-time vacancy.

Submitted by: Dianne Whitaker
December 18, 2023

Library Board Report

Upcoming January Advocacy meeting – 2nd Joint FOL/LAC meeting on January 10, 2024.