



LIBRARY ADVISORY COMMITTEE  
WHITE OAK CHAPTER

September 4, 2018 Meeting Minutes

The LAC meeting was called to order at 7:00 P.M. by Chairperson Paulette Wright. Members present during the meeting were Frances Schueler, Cathy Stewart, Rev Lamar Bailey and Ellen Melle. White Oak Branch Manager Kathie Meizner, and the new White Oak MCPL Board Liaison, Carrie Villar, were also in attendance.

The minutes from the meeting on June 5 2018, were approved.

**Financial Report:** No update

**Membership Report:** Ellen Melle was welcomed, and given forms to officially apply to become a member of the LAC-WO. Ellen was elected Secretary to replace Frank Altrichter.

**Branch Manager Report:**

Kathie Meizner advised the Committee that she is happy, adores the White Oak community, and has a terrific staff in place currently.

*Facility concerns:* HVAC needs repeated repairs, especially in the meeting rooms. All meeting rooms are high use areas, and so it is critical that these areas remain functional and available to the community. Work is underway.

*Collections: Adult* - Kathie has met with the MCPL adult collection team due to her concern/evidence that prior to the reopening our collection was heavily weeded, and now is weak in many areas. This is being reviewed, but may be slow to re-populate. The collection is approximately 70% of the ideal/appropriate size.

*Collections: Childrens* - This area was also heavily weeded out as required before the refresh. Now the loss of many popular books, including reading list items, is being felt. Kathie is working with the Children's collection team to improve this situation.

*Services:* The White Oak Library closes at 8, Praisner and other libraries remain open until 9 so this is a bit of a concern for some patrons, but mostly seems to be acceptable.

*Staffing:* A new part-time Children's Librarian is in place. In a discussion of languages spoken by the staff, Kathie advised we have 2 Chinese speakers, 1 Amharic speaker, and 1 Vietnamese speaker. The staff does not currently include any Spanish speakers. There is currently an opening for a part-time Information staffer.

**MCPL Board Liaison:**

Carrie Villar introduced herself to the Committee, and was welcomed to White Oak. She advised that she and all other Board members are community volunteers. She had no formal report for us, but was happy to present to us the long-awaited Library Advisory Committee Handbook. Carrie asked that members of the WO LAC review the handbook and provide her any feedback. The Handbook for the Library Board is still currently in review.

Respectfully submitted,  
Cathy Stewart