



LIBRARY ADVISORY COMMITTEE
WHITE OAK CHAPTER

November 6, 2018 Meeting Minutes

The LAC meeting was called to order at 7:04 P.M. by Chairperson Paulette Wright.

Members present were Ellen Melle, Randi Passamaneck, Frances Schueler and Paulette Wright.

Other attendees were the White Oak Branch Manager Kathie Meizner and Jane Williams, on behalf of White Oak MCPL Board Liaison Carrie Villar.

The minutes from the meeting on Sept 4, 2018, were approved.

MCPL Board Liaison Report

Jane Williams distributed her notes on the Oct 10th Board Meeting (copy attached). Three items of note were the Library of Things-Music pilot kick-off at Twinbrook, final County approval to remove fines and fees for children's materials, and upcoming outreach and education efforts with the newly elected County Executive and County Council members. White Oak LAC members are encouraged to attend the Nov 7th and Jan 9th Library Board/Friends of the Library/Library Advisory Committee Joint Meetings for additional information and discussion on the upcoming outreach and education efforts.

Membership Report

A countywide database is being developed for the term of office for all LAC members. Members with expired terms can re-apply by completing the on-line Application for Membership to a Montgomery County LAC. Ellen Melle's initial membership application is pending approval from the Board.

Branch Manager Report

Collections: Adult - Re-population work is underway. Initial acquisitions are focused on legacy classics and modern classics.

Collections: Childrens - Dog Man by Dav Pilkey (the creator of Captain Underpants) is currently the hottest children's series.

Facility: HVAC control replacement will be underway soon to resolve the persistent problems with the aging infrastructure.

A Smart TV was installed in every library branch. The White Oak Smart TV is in Meeting Room 1 on the lower level and will be demonstrated at a future LAC meeting.

Hostas and other plants were recently donated and installed on the parking lot side of the building by the neighbor of a new homeowner who re-landscaped their property.

Programs: The Branch is hosting over 50 programs in November, including English language programs offered in cooperation with the County's Gilchrist Immigrant Resource Center. The full calendar of White Oak Library *Upcoming Events* is posted on the White Oak Library website at <https://montgomerycountymd.gov/library/branches/whiteoak.html>

Services: There is an urgent need for technical support volunteers to assist patrons using the Library PCs and laptops. Two of the most frequent support requests are for assistance using printers and accessing the internet.

Staffing: Marilyn Smith joined the White Oak team and will manage Adult Services. Marilyn was previously at the Olney Library Branch.

Unfinished Business

None

New Business

The White Oak Library Blog was last updated for the April 2, 2018 library re-opening. LAC members are encouraged to forward items to Kathie Meizner for possible use in future Blog updates.

The meeting adjourned at 7:36 PM.

Respectfully submitted,
Ellen Melle, Secretary

November 6, 2018

TO: Library Advisory Committees for Potomac, Wheaton, White Oak
Accessibility Advisory Committee (Chairs and Secretaries)
C: Lunden Gillespie, Dianne Whitaker, Elizabeth Lang
FROM: Jane Williams, MCL Board Liaison
RE: October 2018 Report

The board met October 10.

Highlights from Interim Library Director's Report Anita Vassallo noted that Digital Strategies, which has been severely short-staffed, should, with recent recruiting and hiring efforts, be back at full strength (four staffers) in about a month. She highlighted recent events, including the kickoff the *Library of Things – Music*, at Twinbrook on Sept. 22, with County Executive Leggett. Each instrument has been checked out at least once since the project's inception. Twinbrook's is a pilot project. The Staff Development and Training Day was Oct. 8. Its two keynote speakers were children's and young adult author Phyllis Reynolds Naylor and Mexican cooking and book author Pati Jinich.

The Oct. 21 *Contemporary Conversations @MCPL* will feature writer, historian and educator Joseph A. Esposito. Ms. Vassallo reported that the County's Chief Administrative Officer has approved making the children's fines and fees pilot a permanent change. The library board began work several years ago toward removing fines and fees for children's materials.

Board Chair's Report Jensen Chiu announced plans for upcoming joint meetings of the Library Board, Friends of the Library and Library Advisory Committees, in Rockville, Nov. 7 and Jan. 9.

Library Board Actions The board approved five applications for membership on Library Advisory Committees: one each for Gaithersburg and Silver Spring, and three renewals for Wheaton. The board also approved that the library again sponsor *Food for Fines* during the County's Community Services Week, Oct. 21-28.

The board's Legislative and Public Affairs Work Group and the Friends of the Library will focus on educational efforts toward elected officials after the Council and Executive elections. The Library Policy and Practices Work Group is working with Regina Holyfield-Jewett on a database of terms of office of LAC members.

LAC Activities Work Group presented a nomination for the Eleanor Ablard Award for the most effective program linking the LAC, the library and its community of users. The board approved the nomination and the award will be presented at the Nov. 7 joint meeting. The LAC group will also plan and present some items about LAC operation and practice at the Nov. session.

The board's next meeting will be the joint meeting. The board will not meet separately in November.