



LIBRARY ADVISORY COMMITTEE  
WHITE OAK BRANCH

June 1, 2021 Meeting Minutes

Chairperson Jan Bloom called the meeting to order at 7:03 PM. The meeting was held virtually on MCPL's Zoom platform.

Members present: Jan Bloom, Muriel Hairston-Cooper, Natasha Isler, Ellen Melle, Randi Passamaneck, Fran Schueler, Cathy Stewart

Other attendees: Carrie Villar, White Oak MCPL Board Liaison; Kathie Meizner, White Oak Branch Manager; Connie Oprisch, Community Member, Barbara Shansby, prospective White Oak LAC member

The minutes from the March 2, 2021 meeting were approved.

#### Montgomery County Library Board Liaison Report

Carrie Villar - Carrie will not apply for a new term on the Library Board at the end of her current term as she prepares to welcome a new baby daughter in three weeks. Congratulations to Carrie and many thanks from everyone on the White Oak LAC for her support!

#### Membership Report

Four White Oak LAC members' terms are Feb 2020 - Feb 2023:

- Muriel Hairston-Cooper
- Natasha Isler
- Cathy Stewart
- Paulette Wright

Four White Oak LAC members' terms are March 2019 - March 2022:

- Jan Bloom
- Ellen Melle
- Randi Passamaneck
- Frances Schueler

To apply for a new, or renewal, membership on the White Oak LAC print and complete the form posted at <https://www.montgomerycountymd.gov/Library/resources/files/board/lac-application.pdf> . Submit the completed form to the White Oak Branch Manager. There is no cost associated with LAC membership.

#### Branch Manager Report

**Facility:** The Branch re-opens to patrons on Tuesday, July 6<sup>th</sup>. A happy day for the White Oak community! The branches will initially be open for standard hours, with extended hours (evenings and Sundays) being added at a future date.

White Oak standard hours are:

Monday, Wednesday, Friday and Saturday	10:00 AM - 6:00 PM
Tuesday and Thursday	12:00 PM - 8:00 PM

In-person programs, and community use of the Meeting Rooms, will resume at a future date.

The lower level of the White Oak library has been an Educational Equity and Enrichment Hub (EEEH)

<https://www.bandbcoalition.org/equity-hubs> . EEEH is a joint program of MCPS, the Black and Brown Coalition for Educational Equity and Excellence <https://www.bandbcoalition.org/>, and KidsCo

<https://www.kidscoonline.com/> . The lower level design of the branch is well-suited for this program that provides internet access and supervision to MCPS students in grades K-5 in the White Oak community during virtual learning.

**Collection:** Individual library branches have a substantially higher portion of their books on the shelves, with a lower portion of their books in circulation (checked out to patrons), than in pre-pandemic times. This results in over-loaded shelves and increases the time required to fill *Holds to Go* requests. Happily, this issue will be resolved when the branch re-opens on July 6<sup>th</sup> and circulation levels return to the 60% - 70% pre-pandemic levels.

**Staff:** Four shelving assistants have been re-hired and are back on the staff after a 10-month absence due to budget considerations. Three positions remain open - one Circulation Services staff, one Children's Librarian and one Library Aide.

**Services:**



A new service, *Prints To Go!*, is being offered at all MCPL libraries. Details, and instructions to use the new services, are available at <https://montgomerycountymd.gov/library/services/prints-to-go.html>.

Patrons are experiencing longer waits for open appointments when scheduling a *Holds To Go* pick-up. Some of the delay is caused by patrons incorrectly scheduling duplicate appointments. Library staff now monitor appointments and remove duplicates as they are identified. The problem will resolve itself when the branch re-opens on July 6<sup>th</sup> and appointments are no longer required.

**Programs:** Recent and upcoming virtual programs for children include events on Cicadas, Pollinators, Fireflies, and Arthropods. The complete calendar of MCPL events is available at <https://mcpl.libnet.info/events?r=thismonth>



The 2021 Virtual Summer Read and Learn Program will run from June 16<sup>th</sup> to August 31<sup>st</sup>. Details are available at <https://montgomerycountymd.gov/library/programs/summer-read-and-learn.html>

## Unfinished Business

**Elections:** In accordance with the April 14, 2021 Library Board meeting decision, elections for a 9-month term for LAC Chairperson, LAC Vice Chairperson, and LAC Secretary will be held at our Sept 7, 2021 meeting. The June 2022 elections will be for the standard 12-month period of July 1 - June 30 year. The Vice Chairperson position was adopted in 2019 by the White Oak LAC. It is not required by the County LAC Handbook.

## New Business - None

**Mark Your Calendar:** The next two White Oak LAC meetings are Tuesday, ~~Sept 7~~, 2021 and November 2, 2021. The Sept 7<sup>th</sup> meeting is currently scheduled to be on Zoom.

**NOTE:** The next LAC meeting was later re-scheduled to Tuesday, **Sept 14**, 2021 due to the Rosh Hashanah holiday on Sept 7<sup>th</sup>.

The meeting adjourned at 7:31 P.M.

Respectfully submitted,  
Ellen Melle, Secretary, White Oak LAC