



## Library Board Meeting April 10, 2019

**ATTENDEES:** Briskin-Limehouse, Chiu, Christman, Durcho, Wallace, Williams,

**STAFF:** Regina Holyfield-Jewett, Recording Secretary

The meeting was called to order by Chair Chiu at 7:30 PM

The minutes from the **March 13, 2019** meeting were approved

The LAC applications below were approved.

- Kensington Park - Louie
- Little Falls – Schumaker

The Olney LAC application will be reviewed at the May Board meeting.

### **DIRECTOR'S REPORT:**

- **Personnel** -The following staff changes took place during the month of March:
  - Transfer
    - Kwaku Armooh, Library Desk Assistant, transferred from Rockville Memorial to Davis.
  - Separated from County service:
    - Meghan Ebbitt, Librarian II, Davis
    - Lunden Gillespie, Manager III, Potomac
    - Sharon McCarthy, Librarian II, Potomac
  - Interviews were completed last week for the assistant director for the programming and outreach position. Second interviews have been scheduled for early next week.
  - Lennadene Bailey, Business Manager, will be retiring effective June 1, 2019. The job was posted on April 4.
  - With Lunden Gillespie leaving the manager's position at Potomac, David Payne will be managing both Potomac (interim) and Aspen Hill branches until a new manager has been selected for Potomac.
- **Refresh/Construction Projects Update:**
  - Long Branch – No definite date – anticipate August 2019
  - Marilyn Praisner – Will close for refresh at 6 PM on April 13.
  - Wheaton – Substantial completion expected late April/early May 2019
- Public Libraries' **FY20 Operating Budget** and CIP amendments are scheduled to be before the Education and Culture Committee on April 29 at 2 PM.
- In partnership with Recorded Books, MCPL has rolled out **IndieFlix**. Through MCPL's website, cardholders can enjoy unlimited free access to more than 8,000 high-quality

shorts, features, documentaries, classic TV shows and Web series from 85 countries. Programming includes comedies, dramas, horror, documentaries, animations, classic TV, short films, and more than 40 other channels and genres.

- This is **National Library Week** (April 7-13). The County is featuring library services and programs this week via social media.
- During a meeting with **Councilmember Will Jawando, Council Lead for Libraries**, he expressed interest in visiting each branch followed by a town hall-like meeting with the respective community members.
- Libraries will be featured on **Seniors Today**; the taping is scheduled for April 17. A few weeks ago, a segment of [Montgomery al Dia](#) featured library services and programs. Recently, the County Cable for the County Council [Did You Know](#) show taped segments featuring the Library of Things – Music, the dinosaur display at Rockville Memorial, and the new streaming services.
- **Upcoming events:**
  - April 13, 7:30 -10 PM, FOLMC's **Library after Dark** gala, Rockville Memorial
  - April 27, 12- 4 PM, **Just for the Record – A Vinyl Day**, Silver Spring
  - May 11, 7 PM, **Contemporary Conversations** with Bob Levey, Chevy Chase
  - May 18, 10 AM 6 PM, **Gaithersburg Book Festival**, City Hall Grounds

#### **CHAIR'S REPORT:**

- Jane Williams and Jensen Chiu conducted interviews for the Library Board vacancies. The recommendations were sent to the County Executive. There were very strong candidates for the four vacancies.
- During the visits with some Council members, they expressed their support for restoring the hours for Damascus and Long Branch along with the staffing to do so.
- Well organized talking points were drafted regarding childhood education. There is a need to get the word to Council about all that MCPL does in this area. We recommended that they visit Noyes Library for Young Children; Councilmember Will Jawando has committed to going.
  - Emphasize to LAC members the importance of sticking to the talking points – presenting a united front.

#### **WORKGROUP REPORTS:**

- **Legislative and Public Affairs**
  - There should be constant contact with Council members through the end of the month.
- **Board and LAC Activities**
  - Annual Report
    - Serves the purpose of accountability.
    - Crafting a few supplemental questions that can be added regarding accomplishments and recruitment processes.
    - Anything to eliminate on the form please let Jane Williams know via email.
  - Temporary liaisons for Gaithersburg, Aspen Hill, and Silver Spring are needed.
    - Laura Briskin-Limehouse will attend the Silver Spring meetings.

- Kim Durcho will contact the Silver Spring LAC regarding the change.
      - Aspen Hill does not meet again until May.
      - David Payne will be asked to attend the Potomac LAC meetings.
      - Excited about the Board candidates and what they can bring to the liaison role.
- **Library Policy and Practices**
  - How to operationalize the term limits for the LACs.

## LAC LIAISON REPORTS:

- Connie Morella – Had a meeting attended by the branch manager and teen members. Their FOL chapter is funding a mural that will be behind the service desk. Sad about the loss of bulletin board space with the refresh. They have two LAC applications. They plan to reach out to the community members that are using the programs that are popular at the branch. Excited that the children’s collection circulates well. Would like the language in the LAC Handbook to be short and in plain English.
- Little Falls – Met on March 15. The chair had resigned. There were six members at the meeting. Five people from their FOL chapter were interested in being on the LAC. One person volunteered to take the minutes. The liaison updated the group with information from the Board meeting. The next meeting is scheduled for May.
- Chevy Chase – Still focused on the refresh. Because the assessment has not been furnished to them, they did not want to meet. The branch manager is encouraging them to refocus because the branch is not scheduled to be refreshed in this fiscal year. Chris Borawski is the new branch manager and is doing an excellent job with the LAC. He is communicating with the LAC and providing direction.
- Accessibility Advisory Committee – Missed the March meeting. They meet again in June.
- Potomac – Met last week with three members in attendance. Next meeting is mid-June.
- Wheaton – A strong group with eight to ten members in attendance each month. Currently discussing opening day for the new library.
- Noyes – Jane Williams attended for Toni Negro. They elected officers. Meet again in September. Interested in the “new” Noyes.
- Silver Spring – Met the end of March. They would love to invite Council members to their meetings. More talk about the purple line. Still expressing concern that there is no bridge to connect the parking garage to the library. It is an energetic group that is adding new members. Asked them for feedback on the Annual Report form.
- Aspen Hill – Talked about the facilities punch list; the manager works with them regarding this. Feedback on the annual report form was requested. Concerned that they did not get to review the LAC Handbook prior to it being finalized. There has been an individual attending the meetings who has expressed interest in joining the LAC. Excited about a homeowner’s tax credit program scheduled for June 9, which they are helping sponsor.
- Kensington Park – Meet on June 4. They are trying to get new members.
- Olney – Met on March 20. Meets monthly; next meeting is April 17. The group is concerned that the new acting manager, Christine Freeman, is managing both Noyes and Olney. This is a busy group. They appreciate the ESOL program that has been going on there on Sundays, which is very well attended. They always connect with the manager regarding having enough staff before scheduling programs. They are happy about the budget. Also, happy about the possibility of the Long Branch and Damascus hours being

restored. The Twinbrook LAC chair came to Olney to see how they were doing things; she is also going to visit Silver Spring.

- Follow Up
  - The Handbook is updated once a year.
  - Kim Durcho can provide some background on the LACs for which she liaised.
  - How do we want to get feedback from the LACs regarding the Handbook?
    - There has been a request to track what has been changed.
  - Note in the Handbook, or open for discussion, that LAC chairs should attend Board meetings on a regular basis.
  - A branch manager position is a promotion for librarians - a career opportunity. There will be high turnover at times. The LACs need to understand this.

#### **OLD BUSINESS:**

- This is Kim Durcho's last meeting. She was presented with a certificate of appreciation from the County Executive. Kim is going to be missed.

#### **NEW BUSINESS:**

**None**

#### **PUBLIC COMMENT:**

**None**

#### **ADJOURNMENT:**

The meeting was adjourned at 8:33 PM.

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Anita Vassallo, Acting Director