



OFFICE OF HUMAN RESOURCES

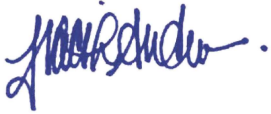
Marc Elrich
County Executive

Traci L. Anderson
Director

MEMORANDUM

October 3, 2024

TO: Department & Office Directors

FROM: Traci L. Anderson, Director, Office of Human Resources 

SUBJECT: Holiday Schedule for Calendar Year 2025

The following dates are the official County holidays for the calendar year 2025.

Holiday	Date
New Year's Day	Wednesday, January 1
Dr. Martin Luther King's Birthday	Monday, January 20
Presidents Day	Monday, February 17
Memorial Day	Monday, May 26
Juneteenth	Thursday, June 19
Independence Day	Friday, July 4
Labor Day	Monday, September 1
Veterans Day	Tuesday, November 11
Thanksgiving Day	Thursday, November 27
Christmas Day	Thursday, December 25

These official holidays are the only County holidays for the purposes of the Montgomery County Personnel Regulations (MCPR).¹ The holiday period is from 12:00 a.m. to 11:59 p.m. on the published dates.

Full-time and part-time employees receive holiday leave based on the number of hours they would normally be scheduled for on that day of the week (e.g., a part-time employee who works 8 hours on a typical Monday would receive 8 hours of holiday leave for a Holiday that falls on a Monday).

¹ MCPR Section 24-2(a)

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Some employees are required to work on holidays to maintain critical operations. In addition, some offices or divisions within the County are given approval to celebrate holidays based on their operational calendars (*e.g.*, Sheriff's Office, School Health Nurses, Community Use of Public Facilities, etc.). In the event of collective bargaining or amendments to the MCPR, these holidays may be subject to change.

If you have any questions, please contact OHR at OHR@montgomerycountymd.gov.

cc: Finance, MCTime
Finance, Payroll
HR Liaisons
SEAAs