This list displays the names of the point of contact (POC) or subject matter experts (SME) for each department. These individuals are valuable resources within their respective departments and can help employees with both basic and advanced MCtime-related queries and tasks.

Typically, they should be the first point of contact after your supervisor when you need assistance with MCtime. In cases where a holiday falls on a Saturday or Sunday, the Chief Administrative Officer (CAO) will appoint an observed holiday. The Holiday Coordinators will help with timekeeping during the actual/observed holiday events.

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| --- | --- | --- | --- | --- |
| **DEPT**  | **DEPT NAME**  | **DEPT CONTACT**  | **PHONE NUMBER**  | **2024 Department** **Holiday Coordinator**  |
| ABS – 85  | ALCOHOL BEVERAGE SERVICES (Formerly DLC – Liquor)  | Anthony Jones (HR)J. Marty Utermohle (Admin)Sean D’Costa (Admin) Sean Peters (Retail Chief) James Felix (Dist. Manager) Celeste Mcintosh (Retail) Lewis Rydzewski (Retail)  Kevin Hutchinson (Ware Chief)Ulysses Harris (Warehouse)Lincoln Barrett (Warehouse) |  7-19237-19297-8924  301.347.8090 202.209.1647 3-20227-6647 7-1925 7-1951  |  SEAN D’COSTA (7-8924)MARTY UTERMOHLE (7-1929)  |
| BOA - 02 | BOARD OF APPEALS  | SHAILA KELKAR  | 7-6607  | BARBARA JAY  |
| BOE - 24  | BOARD OF ELECTIONS  | LISA MERINO ALYSOUN MCLAUGHLIN  | 7-8562 7-8522  | LISA MERINO  |
| CCL - 01  | COUNTY COUNCIL  | SANDRA MARIN  | 7-7923  | SANDRA MARIN  |
| CCT - 10  | CIRCUIT COURT  | Tim Sheridan – Court Administrator – tim.sheridan@mdcourts.gov Kara Hawkins – Deputy Court Administrator - kara.hawkins@mdcourt.gov Bethlehem Merawi – Fiscal Analyst – bethlehem.merawi@mdcourt.gov Laurie Mullican – HR Liaison – laureen.mullican@mdcourts.gov Lorena Kushida – Grants Specialist – lorena.kushida@mdcourts.gov  | 7-9109 7-9102 7-9101  | KARA HAWKINS  |
| **DEPT**  | **DEPT NAME**  | **DEPT CONTACT**  | **PHONE NUMBER**  | **2024 Holiday** **Coordinator**  |
| CEC - 16  | COMMUNITY ENGAGEMENT CLUSTER  | YVETTE TORRES HENRY, CARSON (SS Urban) CRYSTAL RUIZ (Wheaton Urban)  | 7-8336 3-0298 7-8124  | YVETTE TORRES   |
| CEX - 15 | COUNTY EXECUTIVE  | TALEAH PARKER | 7-2516  | TALEAH PARKER |
| COR - 42  | CORRECTION & REHABILITATION  | IVONNE GUTIERREZ KAYE BECKLEY JANET QUARCOO  | 7-9985 3-9908 7-9990  | IVONNE GUTIERREZ  |
| CUS - 70  | COMMUNITY USE OF PUBLIC FACILITIES  | EVELYN CHAVEZCLAUDIA LOPEZ-CUEVAS  | 7-27237-2724 | EVELYN CHAVEZ |
| DEP – 80  | ENVIRONMENTAL PROTECTION  | NANCY FRECHETTE KIMBERLY MORRIS LYNDA NUSSER  | 7-7783 7-7730 7-6414  | NICOLE CARDWELL (7-6448) |
| DGS – 36  | GENERAL SERVICES Director’s Office   Fleet Bldg Design & Const Facilities  | JUANITA JOHNSON (Dreams, R.E.) MICHELLE HAHN (Central Dupe) JAMIE COOK ANGELA DIZELOS PEGGY LYNCH SURESH PATEL DORA THAXTONJIM SAWYERELIZABETH MARTINEZ  | 7-6031 7-6032 7-6022 7-6028 7-5759 7-6179 7-60467-6171 7-6173  | MICHELLE HAHN  |
| DOT - 50  | TRANSPORTATION Director’s Ofc/ Trans Engineering Parking Traffic Highway Services  Transit  | BARRY GOLDSMITH LU WILSON VISH ARORA ALICIA THOMAS ALEX KINYENJELINSEY BRYANT BILL RUNDELL MIKE NESSELT VACANTANDREA KELLY-WALKER | 7-2793 7-7288 7-2734 7-2171 7-8717 7-7606 7-7615 7-5877 7-5815 7-5827 | LU WILSON LINSEY BRYANT (Highway Services) |
| DPS – 75  | PERMITTING SERVICES  | BARBARA SUTERVACANT | 7-6244 7-6316  |  VACANT |
| DTS – 34   | TECHNOLOGY SERVICES  | MICHELE CRANE  | 7-2845  | MICHELE CRANE  |
| FIN – 32  | FINANCE  | SARAH GOMEZ JED MILLARD NICOLE GYAPONG  | 7-8885 7-8855 7-8861  | SARAH GOMEZ  |
| **DEPT**  | **DEPT NAME**  | **DEPT CONTACT**  | **PHONE NUMBER**  | **2024 Holiday** **Coordinator**  |
| ECM – 19   | ETHICS COMMISSION  | ROBERT COBB  | 7-6674  | ROBERT COBB  |
| FRS – 45  | FIRE RESCUE  | LIBERTY MARTIN DON HEFLIN  | 7-2446 3-4718  | LIBERTY MARTIN  |
| HCA - 76  | HOUSING & COMMUNITY AFFAIRS  | DAN MCHUGH JADE YAN  | 7-3735 7-3665  | DAN MCHUGH  |
| HHS – 60  | HEALTH & HUMAN SERVICES  | LISA STAFFORD CHERYL LUKOWSKYMARY DEWEASE  | 7-1667 7-33457-3868  | LISA STAFFORD  |
| HRC – 46  | HUMAN RIGHTS  | JAMES STOWE LORETTA GARCIA  | 7-8490 7-8457  | JAMES STOWE LORETTA GARCIA  |
| IGR – 20  | INTERGOVERNMENTAL RELATIONS  | WANDA WELLS  | 7-6650  | WANDA WELLS  |
| LIB -71  | LIBRARIES  | LOLITA SMITHSTEVE KAPANI REGINA HOLYFIELD-JEWETT ED EDMOND  | 7-0107 7-0045 7-0106 7-0042  | LOLITA SMITHSTEVE KAPANI  |
| MC EFCU – 92  | CREDIT UNION  | GREGG ZOLKIEWICZ  | 301- 279-1964 (General)  |   |
| MSPB – 04  | MERIT SYSTEM PROTECTION BOARD  | SANDRA MARIN  | 7-7923  | SANDRA MARIN  |
| MCERP - 99  | MONTGOMERY RETIREMENT PLAN  | KEVIN KILLEAVY (ACTING) | 7-8225  | KEVIN KILLEAVY |
| OAG – 78  | OFFICE OF AGRICULTURE | JACQUELINE ARNOLD | 301-590-2859 | JACQUELINE ARNOLD |
| OAS – 38  | OFFICE OF ANIMAL SERVICES  | LEX LEPIARZ JEANETTE WRIGHT BONNIE WHITE  | 3-5925 3-5936 3-541  | LEX LEPIARZ   |
| CAT – 30  | COUNTY ATTORNEY OFFICE  | CAROLYN KILGARIFF  | 7-6766  | CAROLYN KILGARIFF  |
| OCP – 39  | OFFICE OF CONSUMER PROTECTION  | SAMUEL BUO PATRICIA VITALEERIC FRIEDMAN  | 7-3760 7-3774 7-3760  | SAMUEL BUO  |
| **DEPT**  | **DEPT NAME**  | **DEPT CONTACT**  | **PHONE NUMBER**  | **2024 Holiday** **Coordinator**  |
| OEMHS – 49  | EMERGENCY MANAGEMENT & HOMELAND SECURITY  | MICHAEL GOLDFARB DANIELIA QUIROZ  | 7-8242 7-2343  | MICHAEL GOLDFARB   |
| OGM-27 | OFFICE OF GRANTS MANAGEMENT | RAFAEL MURPHY | 7-2775 | RAFAEL MURPHY |
| OHR – 33  | OFFICE OF HUMAN RESOURCES  | JENNA SHOVLIN  | 7-5039   | JENNA SHOVLIN |
| OIG – 06  | OFFICE OF INSPECTOR GENERAL  | BECKY BOLATFRANK daROSA | 7-1158 7-8249 | BECKY BOLAT  |
| OLO – 03  | OFFICE OF LEGISLATIVE OVERSIGHT  | KAREN PECORARO KRISTEN LATHAM  | 7-7814 7-7991  | CHRIS CIHLAR  |
| OLR-26  | OFFICE OF LABOR RELATIONS  | JENIFER HARLING GEORGE LACY  | 202-570-15017-5064  | GEORGE LACY  |
| OMB – 31  | OFFICE OF MANAGEMENT & BUDGET  | DEITER KLINGERCHRIS MULLINS JOSH WATTERS  | 7-2847 7-2772 7-2768  | DEITER KLINGER |
| ORE – 25  | OFFICE OF RACIAL EQUITY AND SOCIAL JUSTICE  | TIFFANY WARD ANDREA GARDNER  | 7-5334 7-5337  | TIFFANY WARD  |
| PIO – 23  | PUBLIC INFORMATION OFFICE  | KAREN FALCON VACANT ANNE SANTORA  | 7-6522 7-6537 3-3558  | KAREN FALCON  |
| POL - 47  | POLICE  | **TELESTAFF MANAGEMENT** JAIME KEMPALEX NUZZO  |  3-5304 3-5267  | JAIME KEMP |
| PRO – 35  | PROCUREMENT  | SARAH GIAMRA | 7-9951 | SARAH GIAMRA |
| REC – 72 | RECREATION | ROSEMARIE MANTUA  | 7-6851  | ROSEMARIE MANTUA  |
| SAO - 11  | STATES ATTORNEY  | LISA RUSSO  | 7-7407  | LISA RUSSO  |
| **DEPT**  | **DEPT NAME**  | **DEPT CONTACT**  | **PHONE NUMBER**  | **2024 Holiday** **Coordinator**  |
| SHF – 48  | SHERIFF  | MONA CABRERAMARY LOU WIRDZEK  | 7-7042 7-7078  | MONA CABRERA  |
| ZAH - 05  | ZONING & ADMINISTRATIVE HEARINGS  | SARA BEHANNA  | 7-6661  | SARA BEHANNA  |