# www.seniorplanet.org/montgomery Signing Up for Gmail



- If you're using an Apple device, you'll first need to download the Gmail app. Tap on the **App Store** icon. (If you're using an Android device, the Gmail app should already be installed.)
- 2 Then type in "Gmail" in the search bar. The icon will look like the icon you see at the top of this page.
- Tap **Get** to download the app. After the Gmail app downloads, tap it to open.



## SENIOR PLANET

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## **Create a Gmail Account**

1

2

Open the Gmail app to get started and select **Sign in**. In the emergent window asking about what type of account you want to create, choose



Cancel

A window will emerge. Select

### ail Google Sign in with your Google Account. You'll also sign in to Google services in your apps & Safari. Hotmail, and Email or phone 65 Forgot email? Email or phone Create account MAP) Forgot email? Create account For myself To manage my business

accounts.google.com 🔥 👌

A window will emerge. Select Create account, then For myself. 3 Type in your first and last name in the space provided and then select **Next**.

Google
Create a Google Account
Enter your name
First name
Last name
Next

You need to tell Gmail a birthday. We recommend using your real birthday because it's much easier to remember and because you'll need it if you lose your password. If you don't want to use your real birthday, just make one up and write it somewhere.

		Google				
	Basic information					
Enter your birthday and gender						
Month	•	Day	Ye	ear		
Gender				•		
				Next		



5 Type in your desired username. You may see a message telling you that the username you want is not available. If you see that message, then type a different one.

Tap Next when you're ready!

	Choose your Gmail address
	Pick a Gmail address or create your own
0	seniorplanetenglish@gmail.com
0	englishseniorplanet@gmail.com
0	Create your own Gmail address

Enter a strong password. Then re-type it in the spaces provided. Since the password is meant to be secret, you will not see the letters as you

type — it's tricky so type VERY CAREFULLY and use ONE finger. You have to type it twice to make sure you typed it correctly.

You can always change your password later.

Google				
Create a strong password				
Create a strong password with a mix of letters, numbers and symbols				
Password				
Show password				
Next				

Email Address:

Password:

6



Gmail will ask for your cellphone number to ensure you are a real person. If you rather not provide it, scroll down to the page to find the **Skip** button and select it.

## Google

## Add phone number?

If you like, you can add this phone's number to your account for use across Google services. Learn more

	<ul> <li>Phone number</li> </ul>				
This won't make your number public					
For example, your number will be used to					
ଫ	Reset your password if you forget it				
	Receive video calls & messages				



If you do enter your phone number, scroll down and select **Yes, I am in**. In doing so, your phone number will be connected to your Gmail account. You will then check for a six digit number it sent to cellphone text messages. At a future date, you can use your cellphone number to reset your password if you forget it.



Next, you'll get a confirmation screen with your new email address! Tap **Next**.



9 The last step is to scroll, read through, and agree to the Privacy and Terms until you see the blue button for I Agree

Select it to finalize your Gmail account creation.

#### Google

### Privacy and Terms

To create a Google Account, you'll need to agree to the Terms of Service below.

In addition, when you create an account, we process your information as described in our Privacy Policy, including these key points:

#### Data we process when you use Google

- When you set up a Google Account, we store information you give us like your name, email address, and telephone number.
- When you use Google services to do things like write a message in Gmail or comment on a YouTube video, we store the information you create.
- When you search for a restaurant on Google Maps or watch a video on YouTube, for example, we process information about that activity – including information like the video you watched, device IDs, IP addresses, cookie data, and location.
- We also process the kinds of information described above when

We also combine this data among our services and across your devices for these purposes. For example, depending on your account settings, we show you ads based on information about your interests, which we can derive from your use of Search and YouTube, and we use data from trillions of search queries to build spell-correction models that we use across all of our services.

#### You're in control

Depending on your account settings, some of this data may be associated with your Google Account and we treat this data as personal information. You can control how we collect and use this data now by clicking "More Options" below. You can always adjust your controls later or withdraw your consent for the future by visiting My Account (myaccount.google.com).

More options  $\checkmark$ 





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