



Montgomery County Office of
Grants Management

**FY27 Lighthouse Grant Program
Information Session
April 3, 2026**

Information Session Agenda

1. Lighthouse Grant Partnership Request Form and Steps to Prepare
2. Support Resources and Grant Point of Contacts
3. Walk through the eCivis (Euna) application platform
 1. How to create an account
 2. How to add Team Members to collaborative applications
 3. How to update the Budget Tool
 4. Completing an application

By COB Tuesday 4/7: This meeting will be recorded and posted for future viewing on the Grant Program page and the [OGM Resources for Applicants](#) page. The slide deck will also be posted.

Lighthouse Grant Details coming soon by April 10th!

- **Program Page:** https://gn.ecivis.com/GO/gn_redir/T/15fsz8qafpcc8
- **NOFO:** <https://montgomerycountymd.gov/ogm/Resources/Files/NOFOs/FY27-Lighthouse-Grant-NOFO.pdf>
- Register for the **Friday, April 10, 2026, from 1:00 PM - 2:00PM** session that will be focused on the grant program details and covering grant program FAQs
- [Subscribe to the OGM newsletter](#) for updates about the FY27 Lighthouse Grant

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Lighthouse Initiative Background

Grant Development and Community Feedback:

In January-February 2026, Montgomery County Department of Health and Human Services (DHHS) in collaboration with the Office of Community Partnership (OCP) **held several listening sessions to help inform the development of the FY27 Lighthouse Grant** Program's Notice of Funding Opportunity (NOFO).

Grant Goal:

The FY27 Lighthouse Grant Program will provide **one umbrella (lead) organization a total of \$3,993,574 in county funds** to:

- implement a centralized intake and needs assessment system
- provide navigation to critical services such as housing, healthcare, education, immigration legal services, intensive case management, and strong outreach to diverse immigrant populations across the County

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Lighthouse Grant Background

As these individuals and families acclimate and thrive in their new community, they may encounter various vulnerabilities and systemic barriers, including:

- **challenges in immigration status** and
- **accessing critical basic needs** such as housing, education, immigration legal services, and healthcare.

Addressing these needs effectively in **a culturally and linguistically appropriate manner is essential** for individual and family stabilization, integration, and self-sufficiency.

Applicants must **demonstrate strong partnership development**, coalition leadership, and capacity-building efforts, including establishing a community advisory board and supporting partner organizations to ensure coordinated, equitable, and responsive service delivery systems.

Notice: FY27 Budget is Pending

- Potential applicants must note that the Montgomery County Council has not yet appropriated the funds to support this Grant Program and final funding amounts may change. **This grant program funding amount is based on the current Recommended FY27 Budget and may be subject to change.**
- If there are any changes to the funding amount, the awarded applicant will have an opportunity to revise their budget and proposal to match the actual appropriated amount.
- If the County Council substantively changes the scope or the terms of this Grant Program through the appropriations process, a new NOFO will be issued to reflect their decisions. Applicants would then need to submit a new proposal based on the updated scope and requirements.

Steps to Prepare to Apply

1. **Begin focusing on building collaborative partnerships**, if applicable to your application strategy (*see slide 7*)
2. **Verify that your organization meets the Montgomery County general eligibility conditions to apply** (*see slides 8-10*)
3. **Attend the next information session on Friday, April 10, 2026, 1:00 PM**
 - A session focused on the grant program details and covering grant program FAQs
 - [Register for the April 10th Session](#)
4. **Share 4/3 Info Session recording with others**
 - Registrants will receive an auto email with a link to this recording
 - OR it will be posted on the program page
5. **Stay up to date weekly!** [Subscribe to the OGM newsletter](#)
6. **Create a Euna Grants account:** <https://portal.ecivis.com/#/login>

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Partnership Request Form

[View the Partnership Interest Contact List](#) (PDF; updated weekly)

- Includes contact information from a list of small, diverse community-based organizations to support opportunities for a broad, community-driven partnership network that aligns with the priorities identified through recent Lighthouse Listening Sessions.
- Many of these organizations represent the cultural, linguistic, and demographic diversity of the local population and have expressed interest in potential partnership to deliver services for Lighthouse in a way that is transparent, inclusive, and culturally responsive. We encourage organizations to connect with each other as helpful.

[Sign up: FY27 Lighthouse Grant Program Partnership Interest Form](#)

You may request the removal of your information at any time by contacting Lighthouse@montgomerycountymd.gov

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MCG Eligibility Conditions

- The organization must be **currently registered and in Good Standing with the [Maryland State Department of Assessments and Taxation \(SDAT\)](#)**;
- *New FY26 Requirement* The organization must have a “Current” standing with the [Maryland Secretary of State OneStop – Charities Public Registry](#);
- The organization’s principal place of business must be located in Montgomery County; if a national or regional organization, it **must have a location in Montgomery County** through which it provides related services;
- All activities and expenditures under this grant program **must be provided in Montgomery County and/or be exclusively for Montgomery County residents**;
- Current Montgomery County contract or grant award winners must be **current on all reporting obligations for other awards** and those reports must reflect substantial progress towards the goals of their grant agreement(s); and
- Proposed expenses must be for **a new activity, expansion of existing activities, or a combination of both**. Grant funding **cannot** be used for any purchase which has already been made; purchases or activities unnecessary to accomplish grant purposes as determined by Montgomery County; prior obligations of and/or fines; debts and penalties imposed on the grantee; lobbying expenses; alcoholic beverages; or supplanting (replacing) other funds.

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MCG Eligibility Conditions

All successful applications must clearly state the following and activities and expenditures funded through this grant program must:

- Be provided free of charge (this includes a prohibition on requesting donations and use of County resources for fundraising);
- Not be provided in promotion of a particular religion, political party, etc. or with a requirement of service or program attendance; and
- Be open and available to all Montgomery County residents, regardless of race, color, religious creed, ancestry, national origin, age, sex, marital status, disability, sexual orientation, gender identity, family responsibility, genetic status, presence of children, or source of income.

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MCG Eligibility Conditions

Award Eligibility Considerations - Update your records now!

If awarded, to receive an award and payments from the County, the organization name (+payment address) will need to match in three databases:

1. Your Application (this will be used to generate a grant agreement);
2. Maryland State Department of Assessments and Taxation (SDAT); and
3. [Montgomery County Vendor Registration System](#) (CVRS)

Support Links & Contact Info

OGM Application Support: grants@montgomerycountymd.gov

- Online Resources and Video Demonstrations:
 1. [Euna Account Set Up](#) (PPT guide)
 2. [5-minute Video for Creating an Application in Euna](#)
 3. [9-minute Video for Navigating the EUNA Budget Tool](#)

Euna Grants (eCivis) Technical Support: support@ecivis.com

- Can assist with account issues or technical issues in the grant application
- Their response time can take up to 24 hours (morning requests are often answered same day)
- User Guides for download
 1. [Logging into Your eCivis Portal Account](#)
 2. [Reviewing and Submitting your application](#)
 3. [Transfer Application Ownership](#)
 4. [Guide for Applicants](#), for budget tool assistance

HHS Programmatic NOFO Support: Oluremilekun.Aromire@montgomerycountymd.gov

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Further Questions?



Montgomery County Office of **Grants Management**

Ali Hoy

Outgoing Grants Program Manager

Office of Grants Management

grants@montgomerycountymd.gov

OGM Website

<https://montgomerycountymd.gov/ogm/>


OGM online grants application platform

<https://portal.ecivis.com/#/login>



Step 1: Open <https://portal.ecivis.com/#/login> and click on the green "Create an Account" button.

Welcome to the Portal


eCivis
A Euna Solutions Brand

This service provided by eCivis makes it possible for interested parties to save, collaborate, and apply for solicitations. Login, or create a free account to start.

Login

Password
(Minimum 8 chars, alphanumeric with symbol(s))

Portal Login

Grants Network® Login

Forgot Password?

Don't have an account?

Create an account

eCivis Grants Network user?
Use your existing login above and the Grants Network® Login button.



New Account Signup

Welcome to the grant application portal.

This free service provided by eCivis allows grant seeking applicants the ability to save, collaborate, and apply to solicitations.

Weak

Sign Up

[← Back to Login](#)

© 2025 All rights reserved. eCivis, Inc. For technical assistance please contact
support@ecivis.com [Privacy Policy](#)

Step 2: Fill in the data fields for the profile owner and set a password. Then click the blue "Sign Up."

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Welcome to the Portal

This service provided by eCivis makes it possible for interested parties to save, collaborate, and apply for solicitations.

Please verify your email!

Thank you for signing up. Please verify your email address by clicking the following link:

[Confirm my account](#)

If you are having any issues with your account, please don't hesitate to contact us by replying to this mail.

Thanks!

Step 3: Euna Grants (eCivis) will send an email to the account being registered for confirmation. Go to your email address, find the email from the platform, and click the "Confirm my account" link.

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Welcome to the Portal

This service provided by [eCivis](#) makes it possible for interested parties to save, collaborate, and apply for solicitations.

Your email is verified!

Thank you for signing up. Please login to continue with any work inside the Portal by clicking the following link:

[Login to the Portal](#)

If you are having any issues with your account, please don't hesitate to contact us by replying to this mail.

Thanks!

Step 4: Once your email is confirmed, click the "Login to the Portal" link.

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Step 5: Type in your Login, Password, and then click on the blue “Portal Login” button to begin building your profile.





Montgomery County MD

FY26 Lighthouse Grant Program

▼ Apply

- Overview
- Eligibility
- Financial
- Contact
- Files

ID:	N/A
Title:	FY26 Lighthouse Grant Program
Application Start Date:	08/12/2025

Summary:

Key Program Dates:

- Program Opens for Applications: Tuesday August 12, 2025 at 5:00 PM
- MS Teams Live Online Grant Program Information Session: Tuesday, August 19, 2025 from 1:00 PM - 2:00 PM

To apply for a competitive grant program, go to the Grant Program Page and click the grey "Apply" button. ✓

Tip: Do this while already logged in.

Grant Program Page: coming soon!

EUMA Grants

- My Applications
- My Awards
- My Reviews
- My Profile

☰

Montgomery County MD
OGM-Outgoing Grants
FY26 Healthy Communities Fund Grant Program

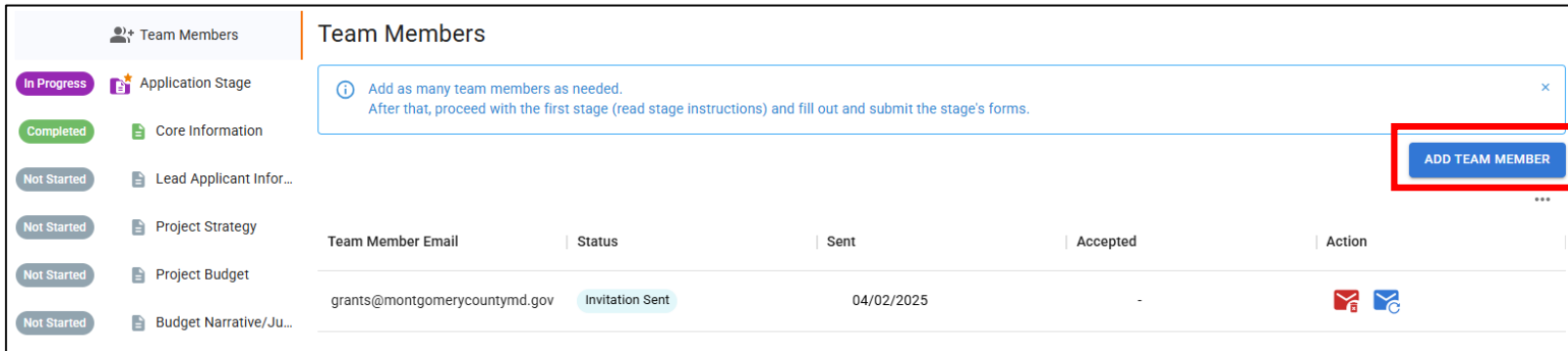
My Applications

Create New Application

Show 10 entries

Grant Application Create T

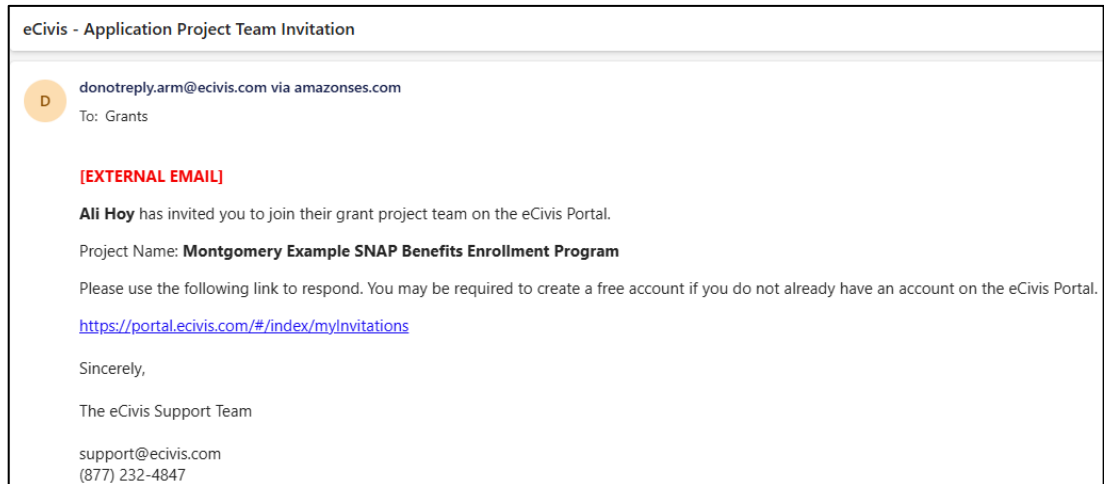
To add a Team Member to your application, click the blue “ADD TEAM MEMBER” button



The screenshot shows the 'Team Members' section of an application. On the left, there is a sidebar with a 'Team Members' header and a list of application stages: 'Application Stage' (In Progress), 'Core Information' (Completed), 'Lead Applicant Infor...' (Not Started), 'Project Strategy' (Not Started), 'Project Budget' (Not Started), and 'Budget Narrative/Ju...' (Not Started). The main area is titled 'Team Members' and contains a blue instruction box: 'Add as many team members as needed. After that, proceed with the first stage (read stage instructions) and fill out and submit the stage's forms.' Below this is a table with columns: 'Team Member Email', 'Status', 'Sent', 'Accepted', and 'Action'. One row is visible with email 'grants@montgomerycountymd.gov', status 'Invitation Sent', and date '04/02/2025'. A blue 'ADD TEAM MEMBER' button is highlighted with a red box in the top right corner of the main area.

Collaborator Email

Receipt: The invited Team Member will receive an email invitation. When they log in, they will see the application under “My Invitations”



The screenshot shows an email invitation from eCivis. The subject is 'eCivis - Application Project Team Invitation'. The sender is 'donotreply.arm@ecivis.com via amazonses.com'. The recipient is 'Grants'. The email body contains the following text: '[EXTERNAL EMAIL] Ali Hoy has invited you to join their grant project team on the eCivis Portal. Project Name: Montgomery Example SNAP Benefits Enrollment Program. Please use the following link to respond. You may be required to create a free account if you do not already have an account on the eCivis Portal. https://portal.ecivis.com/#/index/myInvitations Sincerely, The eCivis Support Team support@ecivis.com (877) 232-4847'