



Community Engagement Clusters **Regional Service Office**

Neighborhood Events Matching Funds Grant Program Application Form

Funding Cycle: July 1, 2020 – June 30, 2021

OVERVIEW:

The Montgomery County Government established the Neighborhood Events Matching Funds Grant Program (NEMF) to promote community engagement, encourage capacity building, networking, and stimulate the local economy. This program is administered by the five Regional Service Offices. Neighborhood organizations, block groups, tenant associations, civic clubs, and other community groups that are active and in good standing may apply for funds to hold events and activities by completing this application.

Eligible activities include those that are open to residents and create sustainable and lasting impacts for the neighborhood. Due to increased demand and the limited budget for this program, funding priority will be given to first-time applicants. The maximum fund amount is **\$1000** per applicant, per funding cycle. Funds will be given on a first-come, first-served basis.

INSTRUCTIONS:

Please return the completed application to the grant program manager listed below:

Kevin Simpson, Community Projects Coordinator
Montgomery County Government
(240) 401-7086

kevin.simpson@montgomerycountymd.gov

In completing this application, please fill out the application form and supporting documents (estimated expenses form and matching funds expense form). Proof of payment for the expenditures from the eligible activity is also required. The funds must be matched **dollar for dollar (1:1)** with cash or in-kind donations.

Note: All events must comply with the County's COVID-19 health / safety guidelines and standards. For more information, please go to <https://www.montgomerycountymd.gov/covid19/>.

If applicable, please check with your local municipality to ensure compliance with any additional requirements for the neighborhood event.

PROCESS:

After consideration of this application by the County, the applicant will be notified as to whether the application is approved and the amount of funds that will be provided to support the activity. Approved applicants will be required to agree to the conditions of the grant program prior to payment by the County.

APPLICANT & EVENT INFORMATION (PRINT OR TYPE):

Neighborhood / Block Group / Club Name:	
Contact Name:	
Mailing Address:	
Contact Number:	
Month & Year of Group's Formation:	
Amount Requested:	\$

APPLICANT & EVENT INFORMATION CONTINUED

What is the mission statement or purpose of the group? List names of other group members or current officers.

Neighborhood Event Name: _____

Date: _____

Location: _____

Is the activity open to the public? Yes ___ No ___

If no, explain why not:

Brief description of activity and how it will help improve the neighborhood:

Approximate number of households or businesses that would be participating and benefiting from activity? _____

Name of Contact Submitting Application: _____

Signature: _____ Date: _____

Montgomery County Regional Services Directors:

Bethesda/Chevy Chase: Kenneth Hartman

Kenneth.Hartman@montgomerycountymd.gov (240-777-8206)

East County: Jewru Bandeh

Jewru.Bandeh@montgomerycountymd.gov (240-777-8414)

Mid-County: Luisa Montero

Luisa.Montero@montgomerycountymd.gov (240-777-8101)

Silver Spring: Reemberto Rodriguez

Reemberto.Rodriguez@montgomerycountymd.gov (240-777-5307)

UpCounty: Catherine Matthews

Catherine.Matthews@montgomerycountymd.gov (240-777-8040)

DO NOT WRITE BELOW THE LINE OF THIS PAGE (STAFF USE ONLY):

Date Application Received: _____

Received by: _____

County Region: _____

Revised October 2020



Neighborhood Events Matching Funds Grant Program Estimated Expenses Form

Description of Estimated Expense for the Activity / Event:

Estimated Expenses:

Itemize Expenses – (For Example: Food, Paper Goods, Printing, Etc.):

Total Expenses: \$ _____

Revised: October 2020



Neighborhood Events Matching Funds Grant Program Matching Funds Pledge Form

Neighborhood Block/Group/Club Name:

Activity/Event Name:

Location: _____ Date: _____

The match for the NEMF can be made in various ways: Volunteer Hours, Sweat Equity, In-Kind Services/Materials, and/or Cash Donations.

Description of Match (i.e. tent, equipment, paper)	Name & Address of Business(es), Organization(s) Making Donation(s)	Initials	Value of Volunteers	Value of In-Kind Services / Materials	Cash Donation Amount
Total Pledge Amounts:			\$	\$	\$
Grand Total:	\$				

Note: The matching pledge total should be more than or equal to the funds amount provided by Montgomery County.

Name of Individual Submitting this Form:

Signature: _____ Date: _____

Revised: October 2020