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If you have any questions or would like additional assistance, contact the County’s Business Recycling Program Manager, at 3-1-1 or (240) 777-0311 during normal business hours.

Montgomery County SORRT Program
101 Monroe Street ■ 6th floor ■ Rockville, MD ■ 20850 ■ 3-1-1 or (240) 777-0311 ■ www.montgomerycountymd.gov/recycling

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This information is available in an alternate format
by calling (240) 777-6486.
Introduction

Because Montgomery County has a strong commitment to preserving natural resources and protecting the environment, the County has established a goal to reduce waste and recycle 70 percent of all waste generated in the County by 2020.

To help achieve these goals, Montgomery County enacted Executive Regulation (ER) 109-92AM on March 23, 1993, making business recycling mandatory. The Regulation required County businesses to recycle and report recycling progress to the Montgomery County Division of Solid Waste Services (DSWS). In a continuing effort to increase recycling, the County modified the existing requirements and enacted ER 1-15. This regulation affects all businesses and property owners, managers, employees, and recycling and refuse collection companies. Additional materials must now be recycled by businesses, and new reporting and program requirements have been implemented.

This Business Recycling Regulation Handbook has been prepared by DSWS staff to assist County businesses in complying with the regulation. The handbook describes what the law requires your business to do, and how to complete the required forms. In addition, if you are not currently recycling, the Handbook provides guidance and resources for getting started.

If you already have a recycling program in place, we suggest you review Section 1, Procedures; Section 3, Business Recycling and Waste Reduction Plan and Instructions; and Section 4, Annual Business Recycling and Waste Reduction Report and Instructions. These sections will provide the information you need in order to comply with the regulation. Information on waste reduction and buying recycled can be found in Sections 5 and 6, respectively.

If you are not currently recycling, we suggest that you review Section 1 and Section 2, How To Set Up A Business Recycling Program, first. Then use the Recycling Companies list in Section 7 to begin setting up a program.

Finally, keep this handbook available for future reference. Any program updates, or new pieces of information on recycling, waste reduction, or buying recycled you receive from the County should be filed in this handbook, for easy reference. You may also wish to keep your copy of the regulation in this book, along with copies of your recycling plans and annual reports.

If you have any questions or would like additional assistance, contact the County’s Business Recycling Program, at 311 or (240) 777-0311 during normal business hours.